

2009-2010 Rental Agreement

The purpose of Camp Charis is to provide camp experiences for children, teens and adults where the grace of the Lord Jesus Christ is taught, demonstrated and encouraged in daily living.



This agreement may be used by churches, businesses, non-profit organizations or families to rent facilities at Camp Charis. Camp Charis is open to any rental group whose purpose, doctrine or regular practices does not directly contradict the purpose, doctrine or regular practices of Camp Charis. Preference is given to those groups most closely aligned with the mission of Camp Charis.

Steps to complete:

1. Submit rental agreement, insurance information, worksheet and deposit (\$500 for overnight events, \$250 for day events).
2. Review and save confirmation received from Camp Charis, along with rental agreement.
3. At least 30 days prior to event, mail expected payment and confirm numbers and changes.
4. Conduct event as agreed, including clean up.
5. Return evaluation.
6. Receive deposit return or make payment for funds due.

Please initial each statement on the provided line, representing your group's understanding and willingness to adhere to camp policies. This agreement will be returned if inaccurate, not complete or if appropriate deposit is not included.

This agreement between Camp Charis and _____, represented by _____, is for the use of the Camp Charis facility as designated below.

1. _____ Our group's purpose, doctrine and regular practices do not **directly contradict** the Camp Charis purpose of promoting the grace of Jesus Christ or the Camp Charis statement of faith as presented in our Statement of Faith brochure.
2. _____ A reservation/damage deposit is due with this agreement. **This deposit is returned in entirety if camp is left clean and as it was found, on time, and with no damage or loss to the facility or equipment.** We agree to reimburse Camp Charis any amount above the deposit if needed to cover damage, loss or cleaning as a result of our rental. The entire deposit is lost if we cancel within 30 days of the event.
3. _____ The estimated amount due must be paid with one check 30 days prior to the event and is non-refundable.
4. _____ **The final bill will be based on the estimated amount or actual attendance/usage, whichever is larger. Final bill will be no less than 75% of amount expected at time of initial application.**
5. _____ Camp Charis will not be held liable or responsible for loss or damage that may be incurred arising from use of Camp Charis. This includes loss due to injury, theft, vehicular accident, or any other loss.
6. _____ Group leaders will follow and enforce all Camp Charis regulations while the rental group is on the grounds.
7. _____ No alcohol, drugs or tobacco products will be brought onto the grounds.
8. _____ All guests at Camp Charis are expected to conduct themselves in word, dress and action so as not to bring discredit to the camp or the name of Jesus Christ. We will refrain from coarse or obscene language. We will dress modestly and see that shirts are worn and bathing suits are covered at all times when outside the swimming pool area. We understand that camp leadership may request any individual on the grounds to change their conduct, clothing or appearance for the benefit of the camp atmosphere and reputation.
9. _____ Program content will not include any lewd or suggestive behavior, gambling, political rallies, occult or sacrilege.
10. _____ No pets will be brought onto the grounds.
11. _____ Music (other than with headsets) will be limited to Christian music or, if secular, music with words describe a loving, faithful, God-honoring context or relationship. The volume and placement will be approved by a camp representative.
12. _____ Parking/driving will be limited to areas as directed by signs or camp representatives. The camp speed limit is 15MPH.
13. _____ No one will adjust the heat or air conditioning without permission from a camp representative.
14. _____ No tacks, nails, screws, tape, etc will be attached to the walls, ceilings, floors or furnishings without permission from a camp representative.
15. _____ No furnishings will be moved from one part of the camp to another without permission from a camp representative.
16. _____ No camp materials or seasonal/theme related decorations of the camp will be removed without permission from a camp representative.

17. _____ No ATVs, firearms, paintball, air soft, motorized/electrical cars or toys or other such activities allowed without permission. Bicycle riding is allowed in designated areas if helmets are worn.
18. _____ The facility will be left clean, in the same condition at check out as when checked in (you will receive a handout with specifications). All garbage will be put in the designated area. **All set up and clean up must be completed within the rental time period. Early setup or deliveries require additional rental periods.**
19. _____ All rules regarding the use of pool, lake and other facilities will be followed. Only Camp Charis staff will open and monitor the pool, canoeing, archery, BB guns, fires or hayrides.
20. _____ Minors must be well supervised at all times. Day youth and children events require at least one chaperone for every ten children. Overnight youth and children events require at least one chaperone for every seven youth and at least one chaperone (age 18 or older) must be in each sleeping quarters. The group leader who will be at the event agrees to undergo the basic level criminal history background check as required by Camp Charis.
21. _____ Rental groups have exclusive use of only the facilities rented and other groups may be in other areas of camp unless the entire rental facility has been rented.
22. _____ No medical personnel or service are provided. Each group must bring first aid supplies in case of accident or illness.
23. _____ **Overnight rentals may accommodate groups up to 80.** Rental groups may not bring campers or RVs at this time.
24. _____ A Camp Charis representative will have up to 15 minutes for a welcome/explanation time for all rental group participants within 60 minutes of arrival.

Group or Organization _____

Address _____

Group Leader (print) _____

Phone Numbers _____

Title _____

Signature _____

Date _____

Return deposit, agreement, insurance information and planning worksheet to:

Camp Charis
 PO Box 407
 Pelham, GA 31779
 229-294-2294
 campcharis@bellsouth.net
 www.campcharis.org

CAMP USE ONLY	
Date agreement received _____	Date agreement returned _____
Check # and amount _____	Amount due before event _____

Camp Charis 2009-2010 Overnight-Rental Planning Worksheet

Group/Organization _____ Group Leader _____

Arrival Day/Date _____ Arrival Time _____ (Arrival can be no more than 3 hours before the first meal)

Departure Day/Date _____ Departure Time _____ (Departure can be no more than 3 hours after the last meal)

On a separate sheet, describe the purpose of your organization and your tentative plans/schedule for this event. Also attach proof of insurance listing Camp Charis as "additionally insured" for the time period requested.

Daily Food Service Schedule:

8:00 Breakfast Buffet
12:00 Lunch Buffet (or outside picnic)
3:00-4:00pm Canteen (snacks available for purchase)
6:00 Sit-Down Supper Served (or outside picnic) (first night suppers may be served later due to arrival times)
10:00 Light Snack (or alternate time, during Activity Options Block 4)

Daily Activity Schedule Block Options (no activities are available Sunday mornings):

9:30-11:30am Activity Options Block 1: activity options are swimming, canoeing, archery, BB guns
12:30-2:30pm Activity Options Block 2: activity options are swimming, canoeing, archery, BB guns
3:00-5:00pm Activity Options Block 3: activity options are swimming, canoeing
8:00-10:00pm Activity Options Block 4: activity options are swimming, hayrides, bonfire

Number of People Expected (maximum of 80):

_____ Ages 18+
_____ Ages 13-17
_____ Ages 7-12
_____ Ages 3-6
_____ Ages 0-2 (No Charge)
_____ **TOTAL PEOPLE**
_____ **TOTAL PEOPLE FOR PAYMENT**

Services (includes use of lodge meeting room and lounge, pavilion/games, sport equipment, fields, trails and evening snack):

_____ \$40/person for 1 night, 3 meals	_____ \$45/person for 1 night, 4 meals
_____ \$55/person for 2 nights, 5 meals	_____ \$60/person for 2 nights, 6 meals
_____ \$75/person for 3 nights, 8 meals	_____ \$80/person for 3 nights, 9 meals
_____ \$95/person for 4 nights, 11 meals	_____ \$100/person for 4 nights, 12 meals
_____ \$115/person for 5 nights, 14 meals	_____ \$120/person for 5 nights, 15 meals
_____ \$135/person for 6 nights, 17 meals	_____ \$140/person for 6 nights, 18 meals
_____ TOTAL SERVICES COSTS	

Sleeping Facilities (facilities are used based on minimum units needed to accommodate the people attending):

_____ wagons (8 wagons sleeping 8 people each, with bath houses)
_____ cabins (2 cabins sleeping 8 people each, with bathrooms)

Activities Requested (no more than two activities per time period - \$50/block/activity/day for equipment, supplies and staff):

_____ Swimming Pool/lifeguard: list days and blocks desired _____
_____ Canoeing/lifeguard: list days and blocks desired _____
_____ Hayrides: list days and blocks desired _____
_____ Campfire: list days and blocks desired _____
_____ Archery: list days and blocks desired _____
_____ BB Guns: list days and blocks desired _____
_____ **TOTAL ACTIVITIES COSTS**

Total Costs Due:

_____ From Services
_____ From Activities
_____ 5% discount for returning or supporting groups
_____ **TOTAL DUE if paying at least 30 days prior to the rental period**
_____ 5% fee if paying within 30 days of rental period
_____ **TOTAL DUE if paying within 30 days of rental period**

(\$500 Deposit due with agreement. Deposit is returned if rental is declined or after event is completed and account settled)

Camp Charis 2009-2010 Day-Rental Planning Worksheet

Group/Organization _____ Group Leader _____

Arrival Day/Date _____ Arrival Time _____ (Arrival can be no more than 3 hours before the first meal)

Departure Day/Date _____ Departure Time _____ (Departure can be no more than 3 hours after the last meal)

On a separate sheet, describe the purpose of your organization and your tentative plans/schedule for this event. Also attach proof of insurance listing Camp Charis as "additionally insured" for the time period requested.

Number Expected (\$1 per person)

_____ Ages 18+

_____ Ages 13-17

_____ Ages 7-12

_____ Ages 0-6

_____ **TOTAL PEOPLE**

Facilities Requested (choose or combine options)

\$_____ \$100 for the activity pavilions and fields & courts, **8AM-2PM**

\$_____ \$100 for the Snack Shack kitchen, **8AM-2PM**

\$_____ \$150 for the lodge meeting room & porch, **8AM-2PM**

\$_____ \$150 for the lodge kitchen/grill, **8AM-2PM**

\$_____ \$450 for exclusive use of the entire day-rental facility, **8AM-2PM**

\$_____ \$100 for the activity pavilions and fields & courts, **4PM-10PM**

\$_____ \$100 for the Snack Shack kitchen, **4PM-10PM**

\$_____ \$150 for the lodge meeting room & porch, **4PM-10PM**

\$_____ \$150 for the lodge kitchen/grill, **4PM-10PM**

\$_____ \$450 for exclusive use of the entire day-rental facility, **4PM-10PM**

\$_____ \$150 for the activity pavilions and fields & courts, **8AM-10PM**

\$_____ \$150 for the Snack Shack kitchen, **8AM-10PM**

\$_____ \$275 for the lodge meeting room & porch, **8AM-10PM**

\$_____ \$275 for the lodge kitchen/grill, **8AM-10PM**

\$_____ \$675 for exclusive use of the entire day-rental facility, **8AM-10PM**

\$_____ **TOTAL FACILITIES**

Activities Requested (no more than two activities per time period - \$50/hour for equipment, supplies and staff:

\$_____ Swimming Pool/lifeguard times: _____

\$_____ Canoeing/lifeguard times: _____

\$_____ Hayrides times: _____

\$_____ Campfire times: _____

\$_____ Archery times: _____

\$_____ BB Guns times: _____

\$_____ **TOTAL ACTIVITIES COSTS**

Total Costs Due:

\$_____ From People

\$_____ From Facilities

\$_____ From Activities

_____ 5% discount for returning or supporting groups

_____ **TOTAL DUE if paying at least 30 days prior to the rental period**

_____ 5% fee if paying within 30 days of rental period

_____ **TOTAL DUE if paying within 30 days of rental period**

Other Requests (additional requests not listed should be attached separately with this agreement)

_____ Catering

(\$250 Deposit due with agreement. Deposit is returned if rental is declined or after event is completed and account settled)

Camp Charis
PO Box 407
Pelham, GA 31779

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www.campcharis.org